

ISA Transfer Authority Form

Individual Savings Account (ISA)

About your transfer

If you would like to transfer funds from more than one provider, please complete one form per transfer.

Transferring your existing Cash ISA to Close Brothers Savings can take up to 15 business days. Stocks and Shares ISAs may take longer. We will work with your existing ISA provider to complete this transfer as quickly as possible.

1 **About you**

Title

Forename(s)

Surname

Date of birth

D D / M M / Y Y Y Y

Current residential address

Postcode

National Insurance Number

Home telephone number

Mobile telephone number

2b **Cash ISA transfer**

Please complete this section if you would like to transfer an existing cash ISA.

Sort code

Account number

Reference or roll number (if applicable)

Transfer current years allowance?
Note: Current years transfers can only be done in full.

Yes No

Transfer from previous years allowance?

Yes No

If yes, please confirm whether this is full or partial

Full Partial

If partial, please confirm the amount you would like to transfer

£

2c **Stocks and Shares ISA transfer**

Please complete this section if you would like to transfer an existing stocks and shares ISA.

Account number / reference

Transfer from current years allowance?
Note: Current years transfers can only be done in full.

Yes No

Transfer from previous years allowance?

Yes No

If yes, please confirm whether this is full or partial

Full Partial

If partial, please confirm the amount you would like to transfer

£

2a **Information about the ISA being transferred**

Name of existing ISA manager

Address of existing ISA manager

Postcode

3

Existing Close Brothers Savings ISA

If you would like to transfer into an existing Close Brothers Cash ISA, please provide your existing account number.

4

Transfer authority

I authorise my existing ISA provider to transfer my existing ISA (outlined in section 2) to Close Brothers Savings. I authorise my existing ISA provider to provide Close Brothers Savings with any information about my ISA and to accept any instructions from them relating to the ISA being transferred. If relevant, for my Stocks & Shares ISA, I authorise my existing ISA manager to liquidate my ISA investments and to pay the proceeds to Close Brothers Savings by cheque.

Please tick the most applicable to you:

1. No notice is required for transfer or closure

Where I must give notice to close or transfer part of the existing ISA in accordance with the terms and conditions applying to that account, or the existing ISA contains a fixed term deposit that has not reached its maturity date, I instruct my existing ISA provider to either:

2. Wait for the full notice period to end or wait until the maturity date (whichever is relevant) before going ahead with this transfer

or

3. Carry out the transfer as soon as possible - I will accept any loss of interest or exit charges that may be applied in accordance with the terms and conditions applying to that account

Name

Applicant signature

Date

D D / M M / Y Y Y Y

5

Transfer acceptance

This is to be completed by Close Brothers Savings.

We are willing to accept this ISA transfer in line with the customer's instructions above, as long as the value is transferred as cash.

I deem the date shown to be the transfer date of this ISA

D D / M M / Y Y Y Y

Name: Close Brothers Savings

Phone number: 020 3857 3050

Address: Close Brothers Limited
10 Crown Place
London
EC2A 4FT

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Checklist - please make sure you enclose:

Completed and signed Transfer Authority form

ISA application form (if applicable)

Please send your completed form and documentation to:

Close Brothers Savings
10 Crown Place
London, EC2A 4FT

If you have any questions in the meantime, our Customer Services team will be happy to assist you.

Call us on:

020 3857 3050 (Monday to Friday, 9am-5pm excluding UK bank holidays)